

PLEASE POST

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**PINCONNING AREA SCHOOLS
NOTICE OF VACANCY USWA
OFFICIAL POSTING
February 15, 2024**

Please submit a letter of application with detail substantiating job skills or cover letter and resume by 3:00 pm, Monday, February 19, 2024 to: employment@pasd.org; Andy Kowalczyk, Superintendent of Pinconning Area Schools, 605 West Fifth Street, Pinconning MI 48650

Classification	Type of Work	Time Required	Qualifications
<p>Special Education Paraprofessional One-to-One</p> <p>Central Elementary</p> <p>Union Transfer: Wages Per Master Contract</p> <p>New Hire: \$12.90 per hour</p> <p>This position is eligible for CATEGORY 3 benefits.</p> <p>Term Position</p> <p>This is not a new position.</p>	<p>Special education paraprofessionals assist assigned teacher in supervision, record activities and program implementation. These aides will work with a specific child and/or group of children. Assignment will include developmental learning activities of students on a one-to-one or small group basis, providing basic needs for students including bathrooming, diapering, monitoring student behavior, implementation of behavior plan, assist with behavioral needs and medications as per special education paraprofessional job description. Some typing, in-service participation, evaluation process, and other duties as needed. Reports to classroom instructor, Special Education Director and/or Building Principal.</p>	<p>6.75 hours per day</p> <p>Monday – Friday 7:40 a.m. – 2:55 p.m.</p> <p>There is a ½- hour unpaid lunch.</p> <p>Hours are determined by the Building Principal and/or Director of Special Education.</p> <p>Work is on days of student instruction only or as determined by the Principal and/or Director of Special Education, Monday through Friday.</p> <p>Position is a one-to-one with specific student and is dependent upon student needs</p>	<p>Paraprofessionals must meet the requirements under the Every Student Succeeds Act (ESSA); ETS Assessment or WORKKEYS. Must be able to operate general office equipment such as computers, copiers, laminators, fax machines, etc. Must have an understanding of children and be able to show maturity in dealing with children. Good communication skills are required with good use of oral language. A positive rapport with students, teachers, administrators and parents is necessary. Qualifications include the ability to take direction, to be dependable and responsible. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.</p>

This is an internal posting only for USWA members and will also be posted concurrently for external applicants (if needed).